**Department: Paving Crew**

**Direct Supervisory Responsibilities: No**

**Newly Created/Revised: March 26, 2019**

**Functional Summary**

The Paver Operator is responsible for the safe and efficient operation of the asphalt paver. This positon operators paving machines to spread and level hot mix paving material on subgrade of highways and streets with the aids of stakes and levels gauges to ensure mix is placed to the proper grade and thickness.

**Key Responsibilities:**

The responsibilities of the Paver Operator include, but not limited to:

Equipment Operation

* Operate the paver and other heavy equipment in a safe and appropriate manner.
* Perform daily maintenance and safety checks of equipment.
* Preheat paving screed before placement of asphalt and monitor and control temperatures settings of the asphalt mixture.
* Operate the Paver controls to lower the screed auger, control the hopper, and navigate the direction of the paver.
* Align the paving machine into position when receiving asphalt by dump truck, and maintain constant flow of asphalt into hopper; ease paver forward, safety pushing dump truck along construction surface.
* Observe distribution of paving materials along screed and control the direction of the screed to eliminate voids at cubs and joints.
* Line paver appropriately to work the area, and ensure proper application of asphalt, smoothing it evenly to the desired height, width, and depth.
* Regulate temperature of asphalt flowing from hopper.
* Operate other heavy equipment and other construction related duties as required.

**Safety and Teamwork**

* Promote, execute and adhere to the company’s safety policy, and encourage all employees, subcontractors and consultants to adopt safety as a culture.
* Work in a safe, responsible manner to not intentionally or unintentionally injure oneself, or endanger the wellbeing of others.
* Promote a team approach and maintain dialogue with all employees to exchange information and gather ideas.
* Collaborate with any project teams on other special initiatives, as required.

**Qualifications:**

High School Diploma or GED but not required

**Work Experience**

* Minimum 2-3 years’ experience within the road construction industry
* 1 to 2 years’ experience operating a paver is required

**Technical Knowledge**

* Knowledge of Paver and other heavy equipment
* Knowledge of road construction materials, road construction processes and industry requirements.
* Understanding of computerized controls and electronics.

**Working Conditions**

* Out of town travel might be required
* Overtime as required.
* Work is performed in an outdoor setting, which could include inclement weather, heat and humidity, and exposure to dust and asphalt.
* Use of Personal Protection Equipment is required.
* Must comply with the company’s drug and alcohol testing requirements.
* Proper PPE is required at all times.

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required. Personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

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